

MORCHARD BISHOP PARISH COUNCIL

ACCOUNTS FOR 2023/2024

Inspection and notice procedure

Period for the exercise of public rights

1. —(1) Any rights of objection, inspection and questioning of the local auditor conferred by sections 26 and 27 of the Act may only be exercised within a single period of 30 working days.

(2) The period referred to in paragraph (1) starts on **Monday 24th June 2024 and will expire 30 working days later on Friday 2nd August 2024** in accordance with regulation 15(3).

(3) During the period for the exercise of public rights a relevant authority must make the documents referred to in section 26(1) of the Act available for inspection on reasonable notice at all reasonable times.

Commencement of the period for the exercise of public rights

2. (1) The responsible financial officer for Morchard Bishop Parish Council is **Mr David Parker**, a relevant authority must, on behalf of the authority, ensure that commencement of the period for the exercise of public rights under regulation 9(1)(b) or 12(3)(a) (as the case may be), takes place on such a day that ensures that the period referred to in regulation 14(1) includes—

the first 10 working days of July of the financial year immediately following the end of the financial year to which the statement relates, where that authority is a Category 2 authority.

(2) The responsible financial officer for a relevant authority must, on behalf of that authority, publish (which must include publication on the authority's website)—

(a) the statement of accounts, accompanied by—

(i) a declaration, signed by that officer :

I declare the statement of accounts will not be audited on account of that authority's self-certified status as exempt, unless either a request for an opportunity to question the auditor about the authority's accounting records under section 26(2) or an objection under section 27(1) of the Act, results in the involvement of the local auditor; and that in either of those circumstances the audit will be limited to that required by section 20 of the Act as modified by the Smaller Authorities Regulations¹;

(ii) the annual governance statement has been prepared in accordance with regulation 6(1)(b) (ii) members of the Council meeting as a whole, and the statement has been approved in accordance with regulation 6(2)(b)(ii) the Council members meeting as a whole.

(b)

(i) the period for the exercise of public rights is Monday 24th June 2024 until Friday 2nd August 2024;

(ii) Notice should be given of an intention to inspect the accounting records and other documents preferably by e-mail to clerk@morchardbishop-pc.org.uk or failing that by letter to Clerk to Morchard Bishop Parish Council, Orchard House, Church Street, Morchard Bishop, Devon, EX17 6PJ and giving a contact telephone number where you can be contacted;

(iii) The Parish Clerk will then contact you to agree a suitable date when the documents may be inspected in the Upper Room of the Memorial Hall

(iv) The name and address of the local auditor is: Mrs Susan Shelley, Address available from the Parish Clerk

Signed:

Dated 21st June 2024



David Parker

Responsible Financial Officer – Morchard Bishop Parish Council

¹ See regulation 12 of the Smaller Authorities Regulations for the application of section 20 of the Act in relation to a Category 2 authority with exempt status.